



# What Clutterbug Are You?

LEARN EASY ORGANIZING SOLUTIONS TO  
HELP YOU STAY ORGANIZED FOR GOOD.



[CLUTTERBUG.COM](http://CLUTTERBUG.COM)

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# HELLO & welcome



Hi, I'm Cassandra Aarssen, the creator of Clutterbug. I'm a recovering Super Slob turned Organizing Expert, and I can't wait to help transform your home and your life too!

After years of struggling with clutter and organization, I realized something that would change my life forever; I don't organize in the traditional way. I discovered that there are, in fact, four different organizing styles. Once I knew my style, I was finally able to design a system that worked for me and stayed organized for good.

I'm now on a mission to spread the Clutterbug Organizing Philosophy and help other families who struggle with disorganization and clutter.

You may have seen me host Hot Mess House on HGTV. I also offer free education and ideas through my YouTube videos, Podcasts, and my online community Facebook support group. I've been able to help over millions of families transform their lives through organization, and now it's your turn!

Cas

[clutterbug.com](http://clutterbug.com)

# INTRODUCTION

*Understanding your natural organizing style.*

## IN THIS BOOK, YOU WILL LEARN:

- How to identify your unique organizing style.
- How to implement organizing solutions and systems that work best for you.
- How to combine different family members styles together under one household.
- How to overcome your biggest organizing obstacles.
- How daily routines can transform your life.
- How to label your home properly.
- How to finally stay organized for good.

*Lets get started and transform your life from cluttered to clean.*



# Organizing isn't one-size-fits all.

Your organizing style is a combination of how you naturally sort and store your belongings.

## Sort

Do you prefer to sort your things in lots of small and detailed categories, or do you prefer broader, less detailed organization?



## Store

Do you prefer your everyday items to be stored out in the open or behind closed doors?

Visual organizers are naturally drawn to visual organization.

Hidden organizers prefer their items stored out-of-sight.

DISCOVER YOUR  
*Organizing Style*

Take the Clutterbug™ Quiz



## Start with the Quiz

Take my online quiz and discover your unique organizing style. Still not sure what Clutterbug you are? Think about the systems that have worked for you in your home, not your "fantasy" organizing systems. Are they visual or hidden? Are they detailed or are they very simple?

Once you have taken the test for yourself, encourage your other family members to take the test as well.

Having a good understanding of everyone's style can help you set up organizing systems that everyone in the house can use.

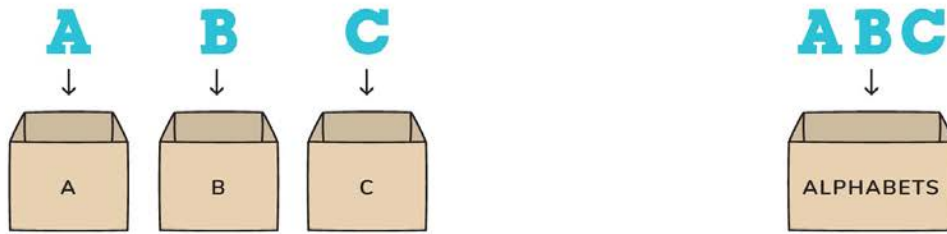
**TAKE QUIZ**



You are NOT messy, you organize differently.  
Stop trying to use a system that isn't designed  
for you, and start seeing organizing success.



# Which do you prefer?



Which of These 2 Spaces Do You Like More?



You're a *Bee*



You're a *Cricket*



You're a *Butterfly*




You're a *Ladybug*

Sometimes the quiz just isn't enough to pinpoint your natural organizing style. Hopefully this ebook will help your style become more clear as you continue reading.


The above graphic can be helpful in understanding the difference between detailed versus broad categories and visual versus hidden organization.

# Clutterbug Breakdown


## BUTTERFLY

A Butterfly is a visual organizer who can easily forget about items when they are stored out-of-sight. They also struggle to maintain really detailed organizing systems and prefer fewer and larger categories when sorting their things. 


## CRICKET

A Cricket is a hidden organizer who prefers to have their items stored behind closed doors. They are also very detail oriented and like to sort their items into many, small categories. A Cricket doesn't mind stopping to open a lid or sort items when putting things away. 

## LADYBUG

A Ladybug is a hidden organizer that likes their everyday used items to be out-of-sight. Ladybugs struggle to maintain detailed systems and tend to shove and hide things, so they need large bins or baskets with fewer, less detailed categories. 

## BEE

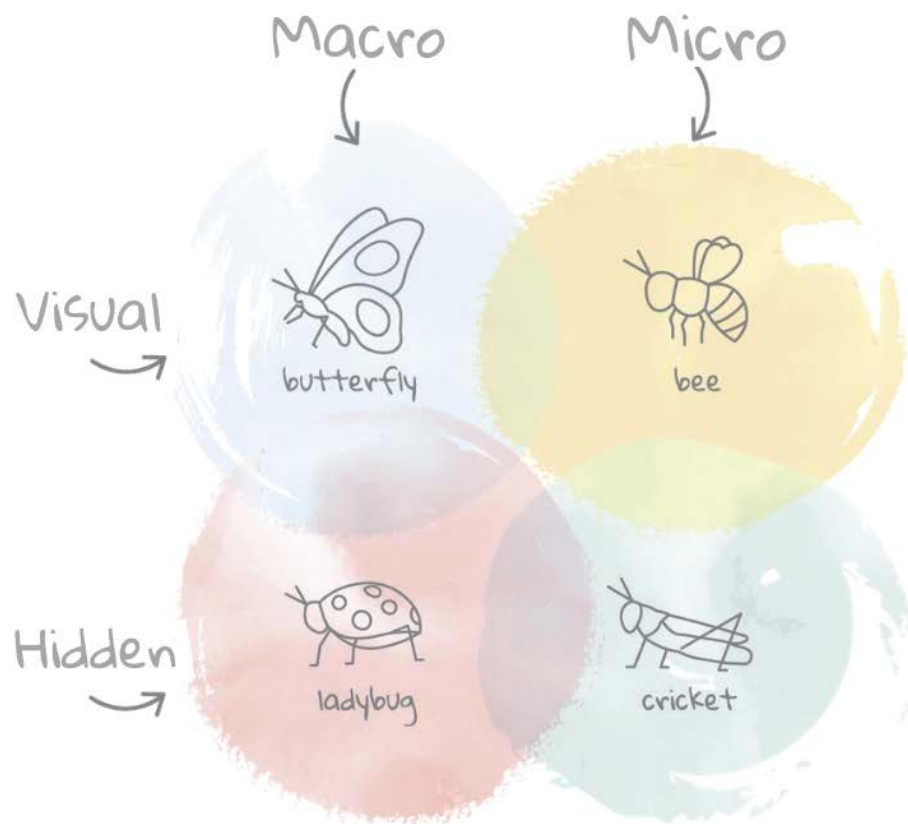
A Bee is a visual organizer who likes to see their everyday used items out in the open. Bees also tend to be perfectionists who like a detailed organizing system with many categories for their things. A Bee struggles more than any other type with letting go. 

# What happens if....

What happens if you are more than one bug? It's completely normal to have different organizing styles in different areas of your home. It's also normal to not fit 100% into one category.

You may like organizing your papers in a detailed way, but prefer to toss your pyjamas in a drawer without folding first. You may like your craft supplies to be really visual, but prefer to have nothing on your kitchen counters.

Read the description and advice for each different Clutterbug type and see what resonates with you. Remember, this is about making your life easier, not finding the "perfect" solution.







 Butterfly

# Butterfly

CRAVES VISUAL ABUNDANCE  
NEEDS SIMPLE ORGANIZING SYSTEMS





A Butterfly is a very visual person who likes to see all their important belongings for fear of “Out of Sight, Out of Mind”. You are probably a Butterfly if you have clothing on top of your dresser and on the floor, but your closet and drawers are practically empty (except for those items you don’t use or love). Butterflies prefer to have their items visible and displayed, rather than hidden in drawers and behind closed doors.

Butterflies are often overwhelmed with the idea of organizing, because they have “failed” in the past with traditional organizing solutions that are tailored for people who prefer to “hide” their belongings. A Butterfly needs easy, fast macro-organizing solutions that are visible and/or clearly labeled. Butterflies struggle to use filing cabinets, containers with lids and other hidden and detailed organizing systems.

There are many ways a Butterfly can be organized with everything in its place, without having to “hide” their items away closets and containers.

Here are some tips just for the Butterflies:

Clear bins are perfect for you! Keep the lids off and you are way more likely to maintain the system. By keeping your organizing solutions clear, you will have less anxiety about “forgetting” the items, and therefore will be more likely to put them away. If clear bins are not an option, labeling the outside of your containers with LARGE and pretty labels are the next best thing for you. Your best solution? Clear containers that are also labeled!

# Butterfly

Label, Label, Label. You can use words or pictures to label your bins and baskets, so you always have a visual reminder of what is inside. Use clearly labeled baskets for mail, clothing, office supplies, paperwork and just about everything else.

Hooks are a Butterflies best friend! Hang hooks in your entrance way, inside your closet and on the back of doors. Struggle to hang you coat in the closet on a hanger? Install a hook instead!

Open shelving works well for you! Take advantage of vertical space and get stuff off your floor. You NEED open shelving in your home, and a lot of it.





# Purging for Butterflies



Almost everyone has too much stuff. We need to make time to let go of the "stuff" from yesterday, so we can make room for living today and new memories tomorrow.

Butterflies are easily distracted by their clutter and because their items are usually spread all over the place, it can be hard to stay focused on one area. Having a friend or family member help you declutter can keep you on track and help you let go of items that you are struggling to purge.

Use the 4 sort method when organizing any space. Have 4 labeled or colour coded baskets, bags or boxes handy. One for Trash, One for Donate, One for Does Not Belong, and One for Keep. This will help you stay focused and make purging your items easier.

Have a clear vision for your space. Take a before picture of the mess right now and then find a picture in a magazine of what you want your space to look like when you are done. Hang both of these in your room somewhere for a visual reminder and motivation.

A 21 item toss every month is a great way for Butterflies to purge. Grab a bag and race around to find 21 items to get rid of as fast as you can.

**Don't forget the ONE MINUTE RULE.** If something takes less than one minute to put away, do it right now. Putting everything off until "later" can get Butterflies into trouble!



# What works for you



**CLEAR  
BINS**



**OPEN  
SHELVING**



**PICTURE  
LABELS**



**HOOKS**



**PURGING  
BASKETS**



**OPEN BINS**

Watch this video for more Butterfly ideas.

**CLUTTERBUG**

**Organizing  
Tips & Ideas**

for D





 Cricket

# Cricket

CRAVES VISUAL SIMPLICITY  
NEEDS DETAILED ORGANIZING SYSTEMS



Cricket tend to be “traditionally” organized and prefer minimal visual clutter in their homes and work spaces. Crickets prefer detailed, micro-organizing systems and are often a bit of perfectionists when it comes to setting up and using these systems. Until these detailed organizing systems are put into place (or until Crickets have time to use them properly), a Cricket will often “pile” their belongings. They are very neat and tidy piles, but piles nonetheless. Crickets tend to be very logical, practical and like things in a particular order. Once an organizing system is in place, the Cricket will have no problem following it. It’s just a matter of finding the time to set up the right system. Crickets are often quite organized (and maybe even a bit over organized), preferring organizing systems within organizing systems.

Sometimes perfection can be paralyzing and lead to procrastination. Some Crickets are so caught up in finding the “perfect” organizing system, that they never actually set up any systems at all. They can also get caught in the trap of reorganizing the same spaces over and over again. Crickets like very detailed organizing systems, which can sometimes take too much time to set up or too much work to maintain them properly. Remember, good-enough organizing today is better than perfect organizing tomorrow. You can always go back and tweak the system to make it better, but at least it is put away for now.



# Cricket

The best solution I've found for a Cricket is to let go of perfection a little bit. I recommend embracing good enough and "macro-organizing" your piles instead of "micro-organizing" them. Here is an example: Joe wants to file his financial paperwork into a filing system. He wants a file for his investments with a separate folders inside for each year and fund. He also wants a separate folders for each stock and one for each of his children's education funds. In the meantime, all his papers are stacked in neat piles in his office, and have been for months. A good solution would be to make one file called "investments" and file everything together for the meantime. He can always "micro-organize" this file folder at a later time, but at least everything will be organized, put away and easy for everyone to find right now.

Crickets often feel frustrated with other "Clutterbugs" in their family, who are unable to use their detailed systems. "Why won't she put her things away?" is a phrase I often hear from Crickets. Remind yourself that not everyone can use a detailed, hidden system!





# Tips for Crickets



Here are some good organizing solutions for Crickets:

Use vertical paper file folders. Set up an "action" or "to do" filing system with a desktop hanging file folder system for your kitchen counter or desk. Label each file folder. Use general categories (Financial, Utilities, Insurance, Auto, School etc) to start until you have more time to make a detailed filing system. Make time to create a long and short term filing system, as paper is an issue for you!

Set a timer. Setting up the perfect system can seem daunting, but setting a timer can help. Set a timer for just 15 minutes when organizing to encourage you to move fast and stay focused.

Use containers everywhere. Any type of container will work for you, but you prefer stackable and bento box style containers. Remember though, if other "Clutterbugs" are sharing the space, keep the lids off your containers and clearly label them to ensure everyone can use them easily.

Place open baskets or bins on your desk or kitchen counter to hold your piles until you can get to them. This will be a visual reminder that your stack is getting too big for the basket, and it is time to put it away.



# Tips for Crickets



Make yourself a to-do reminder. A digital reminder or list on your phone or computer can help you stay motivated to accomplish those nagging little tasks you want to accomplish.

Paper is your nemesis! Invest in a paper shredder and use it....often!!

A labeler is your best friend. Label containers, file folders and just about everything else to ensure that you (and the rest of your family) puts things away properly.

Embrace "good enough" organizing. Letting go of perfection can help you get so much more accomplished.



*What works for you*



**SOLID  
CONTAINERS**



**DAY  
PLANNERS**



**BINDER  
SYSTEMS**



**FILING  
SYSTEMS**



**CLOSED  
CABINETRY**



**STORAGE WITHIN  
STORAGE**

*Watch this video for more Cricket ideas.*







 Bee

Bee

CRAVES VISUAL ABUNDANCE  
NEEDS DETAILED ORGANIZING SYSTEMS



A Bee is a visual person who often has a project on the go! Bees are very organized people, but they also prefer to “see” their important and frequently used items, rather than store them away in closets or containers. Bees also like to keep their tools, papers and other supplies out until they are finished the job, often piling them until they have a chance to put them away “properly”. This can quickly turn into clutter. There are lots of different kinds of Bees, some have work projects which come with mounds of paperwork to deal with, others have many different hobbies which require mountains of supplies. A Bee is a bit of an organizing perfectionist and prefers micro-organizing solutions, with everything carefully sorted and organized into categories. Like a Cricket, Bees can maintain a detailed organizing system, the problem is finding the time to set it up in the first place.

Some Bees have home-based businesses which can overrun the entire home with materials both necessary to keep and some that are not. Reading is a hobby too and if a Bee is an avid reader, chances are they are drowning in books, magazines or newspapers. Cooking and baking is also a hobby and a Bee will have every tool they could ever possibly need! Bees almost always come with a lot of stuff. Whether it be exercise equipment, scrapbooking supplies, photographs, art supplies, books, cooking and baking utensils, wood working materials, home improvement tools or any other supplies you use during your hobby, it can quickly take over your space.



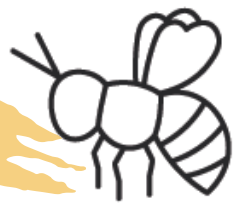


Some suggestions for a Busy Bee? Learn to let go of perfection. It is better to start with a “good enough” organizing system (instead of piling), you can always come back and fine tune your systems later when you have more time. Secondly, try to have no more than 3 projects on the go at once. If you have had an unfinished project for a long time, it may be time to get rid of it all together and open yourself and your space up to new projects that you are more passionate about. Do you have a lot of exercise equipment that hasn't been used in years? As hard as it is, perhaps it is time to donate or sell that equipment and use the space for another hobby that you would actually enjoy, like a reading room or scrapbooking space. Do you really need that many pots and pans, screwdrivers, stickers or books?





# Tips for Bees



Bees are the master of good intentions, but there are only so many hours in a day and only so much we can reasonably get done. There also comes a point when we need to admit that, even though something may be useful, it is taking away space that could be used for more important items.

Here are some tips just for Bees:

**Make a priority list for yourself and your home.** Is having a clean kitchen a priority over finishing your scrapbook? Then make time for what is a priority to you and finish that task before you start a new one. Write yourself a to-do list and number it from most important to least. **Do the MOST important ones first.**

**Peg board organizers would amazingly well for you.** Invest in a peg board in your office, work space, craft room, kitchen or laundry room in order to keep organized for good.

**Clear bins, baskets and jars should be your go-to organizing system.**

**Invest in shelving.** You are visual, so open shelving is a must for you. Book cases are a Bees best friend.

**Learn to let go.** Bees tend to keep things “just in case” they may need it someday. If you don’t love it and you haven’t used it in a year, get rid of it.



Schedule, schedule, schedule. Your time is precious to you so make the most of it. Create daily and weekly chore lists, a daily schedule and make sure you have a monthly calendar that you can reference easily.

Bees can benefit from lists more than any other bug! Make a list of all the things you want to do that day (make it reasonable) and work on those and only those. If you can't get them all done, carry the left over items to the next day's list.

Purge, purge, purge. Do you really need that many screwdrivers? Do you really use all those stamps? How many different kitchen gadgets do you really use on a regular basis? Bees collect things for their projects and often end up with too many unused materials.

Use project boxes. Have a box or basket with all the supplies you need for your current project. When you are done for the day, put the items back into the box until you can work on it again. This way your supplies are out of the way, but you don't need to take everything out again to work on your project next time.

Embrace macro organizing systems. Try and let go of perfection and create easy and simple organizing that are "good enough". You can always go back and perfect your systems in the future when you have more time.

# Tips for Bees

Quick Purge Tip: Bee's are reluctant to let go, even items they never use, because they feel it could be "useful" someday. Remind yourself that by keeping too many "useful" things, you are making your living space "useless". When decluttering, ask yourself: "What's the WORSE thing that could happen if I purge this?" I'm certain the answer to that question will make it easier for you to let go.

What also really works for you is a TIME CAPSULE PURGE. Pack up the items you are not using, but reluctant to let go of. Store these items in a box with an "expiry date", such as "if not needed or used by December 2022, DONATE". It will much easier to let go of your box if you give yourself time to realize you don't need it.





# What works for you



CLEAR BINS



PEG  
BOARDS



OPEN  
STORAGE



HOOKS



TIME  
CAPSULE



PRIORITIZE  
YOUR DAY

Watch this video for more Bee tips.





 Ladybug

Ladybug

CRAVES VISUAL SIMPLICITY  
NEEDS SIMPLE ORGANIZING SYSTEMS





Ladybugs are generally stressed out by surface clutter and like to keep their living space clean and clutter-free. Usually, a Ladybug takes a lot of pride in having a clean and decorated home. The hidden areas of a Ladybug's home are a different story though!

If you think of a real Ladybug, they are pretty and shiny on the outside, but when they open their wings....well, it's a horror show under there!

You know you're a Ladybug if your surfaces are clean and tidy, but your junk drawer is overflowing and you would be embarrassed if guests opened your closets. When Ladybugs are doing a quick clean or tidy, they tend to shove and hide items out of sight, often without any rhyme or reason. Sometimes Ladybugs even hide and shove important papers and items in an attempt to achieve minimal visual distractions, but this can cause things to become lost and misplaced.

Despite their love of all things pretty and clutter-free, Ladybugs can struggle to use daily organizing systems that require time and effort. Traditional filing cabinets, containers with lids and really micro-organized systems are difficult for Ladybugs to use on a daily basis.

It isn't that a Ladybug can't setup a detailed system, it's maintaining a detailed system on a daily basis that is a challenge.

# Ladybug

Ladybugs need macro-organizing systems (aka quick and easy) and without a system in place, stuff can get shoved here, there and everywhere. Ladybugs need to work on setting up systems inside drawers and closets that are just as quick and easy to use as it would be to shove and hide their belongings. This means NO LIDS!

There are all levels of organization when it comes to each "Clutterbug." Some bugs may struggle more than others, no matter what "Clutterbug" style they are. If you feel you are a Ladybug, but your closets and drawers are clean and organized, congratulations! You've simply already discovered and created systems that work for you.





# Tips for Ladybugs



Here are some tips that work just for Ladybugs:

Set aside 30 minutes a week (or even more often) and pick one area in your home to reorganize. Ladybugs can follow easy organizing systems, they just need to schedule time to make it a priority.

Use drawer dividers. Small, open containers keep "like" things together inside drawers. Be sure to not get too detailed in your sorted bins.

Examples: Batteries, pens, tools, jewellery, makeup, tape, craft supplies etc. Using dividers or open containers means you can just open the drawer and easily toss the item in its home!

If it is hard to put away, you won't. Make your storage solutions easily accessible and clearly labeled. Use containers without lids inside drawers, closets and just about everywhere else!

Pretty baskets are your best friend! Ladybugs love a pretty, clutter-free home. Using pretty baskets can keep your home looking pretty and uncluttered while giving you an easily accessible spot to store smaller items. Use baskets for toys, newspapers, cookbooks, office supplies and so much more. Buying containers that all match and are the same color can give a Ladybug that minimal look, while providing that much-needed fast organization.



# Tips for Ladybugs



Create zones for your stuff. Give all your items a home where you would just naturally put them. Make sure the “homes” are close to where you use them. Do you do homework and crafts at the kitchen table? Make sure your homework and craft supplies are located in the kitchen. Organizing into zones will ensure that cleaning up is fast and easy.

Purge unused things often. Set a time once a month to go through and donate some items you are not using anymore. Your closets will be so much easier to keep clean with less stuff in there!

Ladybugs can easily get caught up in their homes. Be sure to take time out of your day for family and friends. There is more to life than a clean and organized home.





# What works for you



SOLID  
CONTAINERS



DESKTOP  
FOLDER



DRAWER  
DIVIDERS



CLOSET  
SYSTEMS



CUBE  
SHELVING



OPEN  
BINS

Watch this video for more Ladybug tips.



# Tips for working together



Many times there can be different "Clutterbugs" living together under one roof. When these different organizing types clash, it can cause resentment and hurt feelings. There are some simple solutions that can help all "Clutterbugs" work together towards an organized and clutter-free home.

For your own private spaces in your home, set up organizing systems that work just for you. In shared areas of the home, it's important to compromise.

The BEST way to combine ALL of the bugs under one roof is with labels. Large labels that can be seen from across the room can help visual organizers overcome the anxiety of "forgetting" what is in their closed containers, while still keeping items out of sight.

## Golden Clutterbug Rule

Always default to the

Visual and  
the Simple  
organizing systems.

# Combining Organizing Styles

Whether you live or work with someone else, it's important to understand how and why other people organize differently than you do. Understanding the different styles is the first step to compromise.

## LADYBUG AND CRICKET



You both crave visual simplicity, so you are more similar than you think! Ladybugs can become frustrated with a Cricket's piles and a Cricket can become frustrated with a Ladybug's lack of organization in hidden areas. In the end, you both want the same thing - a functional and clutter-free home. I suggest setting up simple, macro-organized system in high traffic and daily use areas, such as the kitchen and bathrooms. Set up more micro-organized systems for important paperwork and smaller items, like tools and craft supplies.

## BEE AND BUTTERFLY



You both crave visual abundance in your home. A Bee can become frustrated with a Butterfly's lack of organization, while a Butterfly can become overwhelmed with a Bee's need for perfection.

A compromise here is a lot of shelving units with open bins and baskets for quick and easy macro-organizing. Opt for clear or brightly colored containers and be sure to label them. Use peg boards, bulletin boards and hooks for more visual organization. The most important thing you can both do is PURGE and PURGE OFTEN.

## BUTTERFLY AND CRICKET



You are polar opposites in every way when it comes to organization. This will make coming up with organizing solutions that work for you both very difficult. I suggest compromising a Cricket's need for perfection with a Butterfly's need for visual abundance. Create easy and simple organizing solutions, but opt for matching, muted colored baskets to create more visual simplicity. Be sure to use large labels for the Butterfly. The Cricket will need to learn to let go a little bit and the Butterfly will have to push themselves a little bit harder in order to make this compromise really work.

# Combining Organizing Styles

## BUTTERFLY AND LADYBUG



You both need really simple organizing systems, but Butterflies love visual abundance, while Ladybugs love visual simplicity. This clash of styles can cause you both anxiety. Fortunately, simple labels can solve MOST of your organizing issues. A Ladybug will also have to let go a little bit and allow bulletin boards for important papers and hooks for clothing and bags. A visually organized family command center, paper organization and entryway are three areas where a Ladybug should compromise most.

## CRICKET AND BEE



You both crave detailed organizing systems and are a bit of perfectionists. One loves visual abundance, while the other loves visual simplicity. Again, labels are a great compromise here. They offer a visual reminder for the Bee, while still hiding items for the Cricket. I do recommend that the Cricket let go of the need to "put everything away" and allow the Bee to keep items used everyday out and easily accessible. Together, you two "ClutterBugs" can create an incredibly functional and organized home!

## BEE AND LADYBUG



You are polar opposites in every way when it comes to organization. This will make coming up with organizing solutions that work for you both very difficult. I suggest compromising a Bee's need for perfection and a Ladybug's need for hidden storage. This means opting for visual and simple solutions in shared areas. Install hooks for coats and keys and use vertical paper systems that hang on the wall. Visual storage can still be beautiful and feel minimal by limiting color palettes and using matching storage systems for a minimal look.



# Pinterest Boards



GO TO  
BUTTERFLY



GO TO  
LADYBUG



GO TO  
BEE



GO TO  
CRICKET



# Let's get started

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Before you can jump right into organizing your home, the first step is always decluttering. You must declutter before you start sorting, piling or containing any of your items. You can't organize when you have excess.

Decluttering doesn't have to be overwhelming or emotional. Think of decluttering skills as a muscle. You need regular practice to build your decluttering muscle and make it strong. The more you do it, the easier it becomes.

The best place to start is with trash! I call this "garbage bag therapy" because it's actually really therapeutic! Grab a bag and hunt for just trash in your home! Empty shampoo bottles, old receipts, expired food, broken items, empty boxes. I promise you that there is trash in your home.

# Decluttering Bingo!

.....

INSTRUCTIONS: If you're not sure where to start, try finding a few of the ideas below that you can donate or let go of. Extra points if you make a "X" , "T", or "4 corners".

| B                     | I               | N   | G                 | O                    |
|-----------------------|-----------------|---|-------------------|----------------------|
| Empty shampoo bottles | Old sheets      | Cords & Cables  | Old decorations   | Recycle bottles/cans |
| Expired makeup        | Table clothes   | Electronics   | Expired food      | Worn out clothes     |
| Old razors            | Placemats       |  | Old pens          | Worn out shoes       |
| Unused perfume        | Old towels      | Empty boxes   | Old receipts      | Recycle notepads     |
| Expired medication    | Broken utensils | Old paper   | Recycle batteries | Unused items         |



# 30-Day Decluttering Challenge

Set your timer for just 15-minutes each day. You will be amazed at how much you can accomplish in just 15-minutes.

|  |                                    |                                  |                                    |  |                                       |
|--|------------------------------------|----------------------------------|------------------------------------|--|---------------------------------------|
| <b>1</b><br>Under the<br>Kitchen<br>Sink | <b>2</b><br>Food<br>Containers     | <b>3</b><br>Bakeware<br>& Dishes | <b>4</b><br>Utensil<br>Drawers     | <b>5</b><br>Fridge                         | <b>6</b><br>Freezer                   |
| <b>7</b><br>Pantry                       | <b>8</b><br>Junk<br>Drawer         | <b>9</b><br>Linen<br>Closet      | <b>10</b><br>Bathroom<br>Drawers   | <b>11</b><br>Under the<br>bathroom<br>sink | <b>12</b><br>Medicine /<br>Toiletries |
| <b>13</b><br>Dresser<br>Drawers          | <b>14</b><br>Under<br>your Bed     | <b>15</b><br>Closet              | <b>16</b><br>Shoes                 | <b>17</b><br>Purses,<br>Bags, &<br>Totes   | <b>18</b><br>Memorabilia              |
| <b>19</b><br>Children's<br>Toys          | <b>20</b><br>Children's<br>Clothes | <b>21</b><br>Craft<br>Supplies   | <b>22</b><br>Laundry<br>Area       | <b>23</b><br>Desk /<br>Paperwork           | <b>24</b><br>Storage<br>Area          |
| <b>25</b><br>Books                       | <b>26</b><br>Movies /<br>Games     | <b>27</b><br>Outerwear           | <b>28</b><br>Cluttered<br>Surfaces | <b>29</b><br>Garage /<br>Shed              | <b>30</b><br>Tools                    |



# Decluttering the Kitchen

Have I used this in the last 12 months?

Do I love this?

Would I buy this again?

If the answer to these questions is no, it has to go.



**UNUSED COFFEE MUGS**



**EXTRA DISHES**



**FOOD STORAGE  
CONTAINERS**



**GADGETS**



**UNUSED WATER  
BOTTLES**



**SCRATCHED POTS  
AND PANS**



**OUTGROWN  
CHILDREN'S ITEMS**



**EXPIRED FOOD**



**UNUSED UTENSILS**

# Daily Habits for Success

- 1 Make your bed
- 2 Write a to-do list
- 3 Do the dishes
- 4 Do a load of laundry
- 5 Tidy up for five minutes
- 6 Declutter or organize for 15 minutes
- 7 Tell yourself you are awesome
- 8 Wipe the bathroom surfaces
- 9 Wipe the kitchen counters

# Hot Spots

**Identify areas that collect clutter in your home.**

Take a look around your home and identify those areas that tend to get messy over and over again, no matter how often you tidy them up. What small changes can you make to stop the cycle of clutter in these areas?

**HOT SPOT #1:** \_\_\_\_\_

WHAT CAN YOU DO TO HELP MANAGE THIS CLUTTER IN THE FUTURE?

1

2

3

**HOT SPOT #2:** \_\_\_\_\_

WHAT CAN YOU DO TO HELP MANAGE THIS CLUTTER IN THE FUTURE?

1

2

3

# Thank You So Much

Thank you so much for taking the time to learn about the four different organizing styles. You can follow me for more organizing tips, tricks and advice on my YouTube channel, website, podcast, books or Hot Mess House on HGTV.



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